

# Guideline for lending facilities in Oizumi Machi Bunka-Mura including measures for prevention of spreading COVID-19

(大泉町文化むら新型コロナウイルス感染対策貸出ガイドライン)

From June 16th, 2020, lending of facilities in Oizumi Machi Bunka-Mura was resumed with the following conditions.

## 1. Conditions

### (1) Usable Persons

- Residents in Oizumi Town
- Individuals or groups who have used facilities in Oizumi Machi Bunka-Mura in the last 5 years

### (2) Capacity

Please refer to the Table-1: "Capacity of facilities in Oizumi Machi Bunka-Mura for prevention of spreading COVID-19" that the capacity of each facility for the moment are described.

### (3) Requests for application

Please read the Separate Paper-1: "Requests to sponsors for prevention of spreading COVID-19", and put a check mark on each item in the check sheet for your verification, when you submit the application.

### (4) Interval time of each event for disinfection and ventilation

- ① Use of large hall and/or small hall is only one event a day. And the hall which has been used can't be used on the following day for disinfection and ventilation. However, if the hall is being used continuously, this process may be skipped.
- ② As for other facilities, one hour interval is held for disinfection and ventilation.  
(21:00 - 22:00 is also disinfection time. However, If the facility is being used continuously, this process may be skipped.)

### (5) Requests for prevention of spreading COVID-19

The sponsor of the event have to:

- ① Ask all participants and/or visitors to check their temperature and their physical condition before coming the event. If there are participants and/or visitors who are in poor physical condition, such as coughing, fever, taste disorder or etc., please ask them to refrain from coming.
- ② Make a list of participants and/or visitors that their name and their contact information are described, and keep it for at least 2 weeks so that the list can be provided if a public health center requires.

- ③Ventilate the facility once an hour.
- ④Ask participants and/or visitors to keep social distancing (about 2m).
- ⑤Ask participants and/or visitors to wear a face mask or a face shield, and follow coughing manners.
- ⑥Ask participants and/or visitors to disinfect their hand fingers at the entrance when they come or leave.
- ⑦Ask participants and/or visitors to refrain from staying at the lobby for a long time.
- ⑧Use a microphone or a laudspeaker which can be lent at the building office in order to avoid a loud voice. (Equipments are disinfected by staff.)

**(5) In case of a large event**

Please obey the rule described in the Separate Paper-2: "Request Items to the event held at Oizumi Machi Bunka-Mura".

**2. Others**

**(1) Use of the rest area**

Tables, chairs and newspapers/magazines for reading at the rest area have been removed for a moment. Please refrain from staying the rest area for a long time.

(You can use vending machines.)

**3. Note**

**(1) Cancellation or change**

Please note that permission of facility use may be cancelled or changed due to situation change of COVID-19 infection in the future.

### Capacity of facilities in Oizumi Machi Bunka-Mura for prevention of spreading COVID-19

(大泉町文化むら 感染予防のための入場定員)

To prevent the spread of COVID-19, the admission capacity for each facility in Oizumi Machi Bunka-Mura has been changed from the original as follows for the moment.

Facility Name		Capacity during taking measures against COVID-19	Regular Capacity
Large Hall Building	Large Hall	381 Persons (357 persons (※2))	808 Persons (760 Persons)
	Small Hall	144 Persons (108 persons (※2))	288 Persons (216 Persons)
	Training Room	45 Persons	90 Persons
	Japanese Room	6 Persons	15 Persons
Exhibition Hall Building	Exhibition Hall	100 Persons	200 Persons
	Exhibition Corners	Please take measures for not concentrating more than 20 persons in the area at any time. (※3)	
	Training Room-1	28 Persons	57 Persons
	Training Room-2	28 Persons	57 Persons
	Training Room-3	20 Persons	39 Persons
	Training Room-4	6 Persons	12 Persons
	Practice Room-1	7 Persons	15 Persons
	Practice Room-2	14 Persons	40 Persons
	Practice Room-3	30 Persons	60 Persons
	Japanese Room	8 Persons	18 Persons
Historical House	Main house	15 Persons	30 Persons
	Tea house	8 Persons	16 Persons

※1 : For disinfection and ventilation of facilities except the large hall and the small hall, one hour interval is held between events if the same facility is used. (21:00 - 22:00 is also disinfection time. However, if the facility is being used continuously, this process may be skipped.)

※2 : Use of large hall and/or small hall is only one event a day. And the hall which has been used can't be used on the following day for disinfection and ventilation. (However, if the hall is being used continuously, this process may be skipped.)

※3 : Since exhibition corners are arranged on the passage, please consider that guests for other purpose are walking.

# Requests to Visitors at Oizumi Machi Bunka-Mura

(大泉町文化むらにご来館の皆様へお願い)

To prevent the spread of COVID-19, please take following measures.



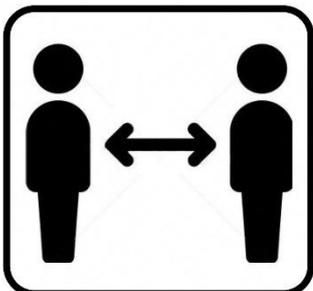
Please check your temperature and your physical condition before a visit. If you are in poor physical condition, please refrain from coming.

Please wear a face mask in the case of the visit, and follow coughing manners.



Please disinfect your hand fingers by alcohol antiseptic solution at the entrance when you come or leave.

Please follow the one way sign in the building.



Please keep social distancing. (about 2m).

Please understand that the capacity of the elevator is two persons for the moment.



Please refrain from staying at the lobby or the rest area for a long time.

(You can use vending machines.)